

Mary Cooper Frank

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EDUCATION

James Madison University, College of Business

B.B.A. in Accounting, B.S. in Finance; Minor in Computer Information Systems

Harrisonburg, VA

Expected May 2025

- Cumulative GPA: 3.52/4.0

Douglas Southall Freeman High School

Richmond, VA

June 2021

- Cumulative GPA: 4.2; ACT: 31/36
- 11 Advanced Placement Courses, 12 Honors Courses

RELEVANT EXPERIENCE

Girls Who Invest (*Selective International Finance Education Society*)

Online Intensive Scholar

Harrisonburg, VA

December 2021 - Present

- Completed selective, self-guided online educational program focused on understanding the investment industry and core investment concepts
- Program modules included: CFA Institute Investment Foundations Program; Wall Street Prep courses in Excel, financial reports, and accounting; Wharton Online Foundations of Investment Management

Madison Investment Fund (*\$500k Endowment Investment Fund*)

Investment Analyst Intern

Harrisonburg, VA

November 2021 - Present

- Identify prospective investments in the Consumer Sector using key financial metrics in relation to the company's industry
- Present findings to the fund with a definitive stance on the equity, employing quantitative analysis to vindicate the position
- Participate in weekly meetings to discuss news in the public sector

Family Nanny

In-Home Child Caretaker

Richmond, VA

June 2020 - August 2021

- Cared for three children under the age of ten multiple days a week, overseeing the completion of their responsibilities
- Expressed punctuality, reliability, and effective communication skills at all times

LEADERSHIP AND CO-CURRICULAR ACTIVITIES

Zeta Tau Alpha (*International Sorority*)

Participating Member

Harrisonburg, VA

August 2021 - Present

- Personally raised \$500 for Breast Cancer Awareness by reaching out to family and friends over the phone
- Attend bi-weekly meetings to receive updates on upcoming philanthropy opportunities and other events

Homes for Hope (*International Non-Profit*)

Site Builder

Dominican Republic; Panama

Summer 2018, 2019

- Built houses given a five-day timeline while working within a team-oriented environment to ensure that each aspect of the house was completed properly
- Received the honor to grocery shop with the recipient family and utilized budgeting knowledge to guide the family towards an efficient use of the allotted money

HONORS, SKILLS AND INTERESTS

Honors: National Honor Society, Mu Alpha Theta Society, National Beta Club, Dean's List

Skills: Excel and Power Point (Proficient)

Interests: JMU Sports, Bon Iver, Piano, Skiing, Fitness